Name:		Recording date (YYMMDD):		This skill recording #	
Please submit another recording and self-assessment using this skill by (YYMMDD):					

Document what was said in the right column. In the left column, ✓ one box to rate* each step (electronic version: delete ❐ and insert a ✓) and then explain your rating.

Step One	Introduce yourself and describe your role within the agency/program's mission in less than 2 minutes.
Missed ❐ Partial ❐ Completed ❐ Advanced ❐ Justification:	*My statement:*

Step Two	Identify what the peer/client hopes to accomplish during and after this interaction – the reason(s) for seeking service.
Missed ❐ Partial ❐ Completed ❐ Advanced ❐ Justification:	*My statement:* *Peer/client-identified goals:* ❐ *PINK OARSI Interaction Analysis is attached:*

*__Missed__ = no clear demonstration of the step/sub-step; terms/concepts missing: __Partial__ = some aspects of step/sub-step missing; all/majority of questions are closed-ended; no reflections & lack of thorough follow-up; educated versus elicited: __Completed__= all aspects of step/sub-step present, __Advanced__ = demonstrated all aspects of step/sub-step; created engagement; used open-ended questions, affirmations, reflections, summaries; responses thoroughly explored.

Step Three	Administer the Outcome Rating Scale, note which subscale(s) contains the reason for service (Step Two) and complete the SCORE Board.
Missed ☐ Partial ☐ Completed ☐ Advanced ☐ Justification:	*My statement:*

Step Four	Identify the peer/client's allies & resources, discuss their roles, and clarify confidentiality expectations.
Missed ☐ Partial ☐ Completed ☐ Advanced ☐ Justification:	*My statements:* Others' roles:

Step Five	Describe your dual role as the peer/client's ally and as a representative of the program, and what you hope to accomplish during interactions.
Missed ☐ Partial ☐ Completed ☐ Advanced ☐ Justification:	*My statement:* *Peer/client statement:*

Step Six	Define the program's expectations, guidelines (rules) and services within those boundaries then schedule your next interaction.
Missed ☐ Partial ☐ Completed ☐ Advanced ☐ Justification:	*My statement:* Expectations: Non-negotiables/Negotiables:

Step Seven	Summarize main learnings from this interaction, review next steps, and administer the Session Rating Scale.
Missed ☐ Partial ☐ Completed ☐ Advanced ☐ Justification:	*My statement:* *Peer/client statements:*

***Missed** = no clear demonstration of step/sub-step; terms/concepts missing: **Partial** = some aspects of step/sub-step missing; all/majority of questions are closed-ended; no reflections & lack of thorough follow-up; educated versus elicited: **Completed** = all aspects of step/sub-step present, **Advanced** = demonstrated all aspects of step/sub-step; created engagement; used open-ended questions, affirmations, reflections, summaries; responses thoroughly explored.

Overall Observations

Was the situation appropriate for these skill? Yes ❑   No ❑

1. Strengths: What you did well during the interaction

2. Improvement Areas: What you will work on before your next first interaction?

3. What you did during this interaction to foster the working alliance

4. How the peer/client responded to your use of First Interaction Roles and Goals

5. For this interaction using First Interaction Roles and Goals, I am at the level of:
    A. **Fundamental**: Basic knowledge of the techniques and concepts; focus on practice ....❑
    B. **Novice**: Limited experience; could use help performing these skills; focus on on-the-job-training......❑
    C. **Intermediate/Standard**: Successfully performs skills; focus on receiving regular feedback/support...❑
    D. **Advanced**: Performs skills/tasks without assistance and with diverse people, capable of coaching others and translating complex nuisances in easy to understand terms; focus on process or practice improvement ....❑
    E. **Expert**: Demonstrates consistent excellence in applying this competency across diverse individuals and/or settings; focus on strategic development...❑

Comments:

Feedback by:		Feedback date (YYMMDD):	

Proficiency level demonstrated: Fundamental ❑   Novice ❑   Intermediate/Standard ❑   Advanced ❑   Expert ❑

Comments